



**ST. CHARLES NORTH HIGH SCHOOL
GUEST PASS PROCEDURE FOR DANCES**



Directions

A St. Charles North High School (SCN) student requesting to bring a guest who is not a SCN student must have this form completed before purchasing a ticket to the dance. A guest must be at least a 9th grader and not yet reached their 21st birthday. This form requires guests who are enrolled in school to obtain a signature of good standing from a dean, counselor or administrator from their school.

When this form is completed it must be returned to Student Services no later than the Monday before the dance. Guests will be approved or denied. If approved a SCN guest pass will be issued. With the guest pass and a valid SCN school ID, tickets may be purchased. In order to gain admittance to the dance, the guest pass and a valid picture ID (school ID, driver's license, state ID) of the guest is required. Guests without a valid picture ID will not be admitted. SCN reserves the right to deny admittance to non-SCN students at our discretion.

Due in the Deans' Office No Later Than Monday, February 22

Responsibility Statement

As a SCN student, I understand that all school rules apply at school dances, and I will take the responsibility to inform my guest of these rules.

Name of SCN Student

ID#

Signature of SCN Student

Date

Signature of SCN Student's Parent

Date

Guest Information

Name _____

Birthdate _____

Address _____

Phone # _____

If currently enrolled in another school, a Dean, Administrator, or Counselor of that school must complete the following information:

School & Phone # _____

City/Town _____

As Dean, Administrator or Counselor of the above listed school, I verify that the student named a Guest is a student in good standing. (THIS SIGNATURE IS NOT REQUIRED FOR COLLEGE STUDENTS. COLLEGE STUDENTS MUST PRESENT A CURRENT COLLEGE ID WITH THE GUEST PASS.)

Signature of Dean, Administrator or Counselor

Date

If not a current high school student, please list the following information:

Employer or college attending _____

Employer/college Address & Phone # _____

Driver's License # or State ID _____

High School Attended _____ Date of Graduation or Dates Attended _____

Guest Agreement

As a guest, I am willing to follow the policies and procedures of St. Charles North High School. I realize I am a guest of SCN and am required to abide with all of its rules and expectations. I understand that failure to do so could result in being removed from the event. I understand that I will be required to show a picture ID (school ID, driver's license, state ID) to gain entrance to the dance.

Signature of Guest

Date

St. Charles North High School Approval

Student Services Administrator

Date

_____ APPROVED

_____ DENIED

DANCE GUIDELINES

The following guidelines are to be adhered to by St. Charles North High School students as it pertains to high school sponsored dances:

- 1) Students attending a St. Charles North High School sponsored dance must produce a current student ID verifying they are students of St. Charles North High School upon entrance to the dance.
- 2) St. Charles North High School sponsored dances are for those high school students currently enrolled at St. Charles North High School ONLY. In the event that a St. Charles North High School student wishes to bring a guest to a sponsored dance, he/she must obtain a Guest Pass from the Dean's Office. This form consists of the name of the guest, their address, phone number, the guest's home school, and the name of the student requesting the guest. This form must be filled out completely and returned to the Dean's Office prior to an announced date. The guest will be approved or denied and the form returned to the student. Tickets for a guest may only be purchased when an approved guest pass is presented. Guests must present an approved guest pass and a valid ID at the time of entering the dance.
- 3) Middle school students are not admitted to a high school sponsored dance as a participant or guest.
- 4) Once a student has been admitted to a dance he/she must remain. No student will be readmitted once they leave the dance. Students will not be admitted to the dance beyond a one-hour time limit from the time the dance starts. Students involved in activities on the same night of the dance such as athletics will be asked to report within a reasonable time after the game, competition or activity.
- 5) The general rules of conduct and dress code are expected and will be adhered to by students attending school social functions. Dance rules will be strictly enforced. Any student presenting a problem will be asked to leave the dance, his parents notified and asked to pick up their student and/or guest. Students will be dealt with in school by suitable penalties depending upon the violation (Students will not be refunded if asked to leave.)
- 6) No person shall come to the dance under the influence, or in possession of drugs or alcohol. Anyone violating this expectation is subject to arrest and appropriate school consequences. St. Charles Police have jurisdiction over dance events.
- 7) No guest over the age of 20 years will be approved.
- 8) Dancing must be school appropriate. Sexually suggestive dancing will not be tolerated.